



West Nichols Hills Elementary School



Oklahoma City Public Schools

8400 N. Greystone

Oklahoma City, OK 73162

(405) 843-4218 (office) (405) 841-3124 (fax)

Dear West Nichols Hills Parents;

Welcome back to a wonderful new school year! I hope that you have had an enjoyable summer full of family fun.

First, let me introduce some **new staff members**. Mrs. Cindy McNeil will be teaching fourth grade at WNH along with Mrs. Chavis. She is coming to us from Dewey Elementary where she taught for ten years. Ms. Lacey Nowell will be joining us in the position of Visual Arts Teacher, and our new Librarian will be Ms. Deborah Williams. I know you will help us welcome these new staff members to the WNH family.

Our **enrollment day** is Thursday, August 17th from 1:00 p.m. to 3:30 p.m. Returning students will need to present a current form of residence verification, and new students will need to complete an enrollment packet in the office and bring a copy of their birth certificate, current immunization record, and a current form of residence verification. Walk-in enrollments will be accepted in our office beginning Monday, August 6th.

A \$20 donation (\$10 per semester) will be collected by the classroom teacher to cover needed **supplies for the school year**, or a list of supplies will be made available at the time of enrollment.

As a reminder, WNH has a **uniform policy** for students. Shirts should be white, yellow, or blue, and shorts, skirts, and pants should be khaki (tan) or blue. WNH follows the district dress code policy as stated in the student handbook. Children are encouraged to wear tennis shoes. "Flip-flops" are not allowed.

We are excited about the opportunity to work with your children during the coming school year. We encourage parents to be involved in all school-related activities, especially **PTA**. If you have any questions, please call our office at 843-4218.

Important dates to remember:

First Day of School	Monday, August, 21 st		8:30 a.m. – 3:00 p.m.
Parent Orientation Night	Thursday, August 24 th	Pre-K – 2 nd	6:00 p.m. – 6:45
		3 rd – 5 th	7:00 p.m. – 7:45 p.m.
Labor Day (NO SCHOOL)	Monday, September 4 th		
Fall Picture Day	Thursday, September 7 th		
PTA Howdy Night	Friday, September 8 th		6:00 p.m. – 8:00 p.m.
Progress Reports go home	Monday, September 18 th		
Open House	Tuesday, September 19 th		6:00 p.m. – 7:00 p.m.
PTA Membership Meeting	Tuesday, September 19 th		7:00 p.m. – 8:00 p.m.
Parent Conference Day	Friday, September 29 th		
End of 1 st Quarter	Wednesday, October 18 th		
Fall Break	Thursday/Friday, October 19 th /20 th		

John Addison, Principal